



# Kawerak, Inc.

## Head Start / Early Head Start Early Head Start/Child Care



### Enrollment packet checklist

- Completed application signed and dated by parent and staff
- Copy of student's updated immunizations. All immunizations and current TB screen will need to be completed before student may attend school this fall
- Income verification- one of the following for the past 12 months
  - 2017 W2s for primary and secondary applying parents
  - 2017 Taxes
  - Paystubs (past twelve months)
- Proof of subsidy, if applicable
  - Verification Letter from SSI or Public Assistance to include the month amount received.
- Proof of birth date
  - A copy of student's tribal enrollment or tribal eligibility document.
  - Birth Certificate
  - Hospital birth record or Immunizations record.
- Official documents to support referrals such as OCS, Shelters, Child Care Subsidy, IEP/IFSP (educational or medical disability) or doctor.

**\*\* When applying for Early Head Start- Child Care Center Based Programs you will also need to provide proof of current enrollment with State Child Care Assistance, or with a valid Tribal Child Care Assistance program. Contact Kawerak's Child Care Services Department for more information.**

All required items need to be completed and turned into Kawerak Head Start/Early Head Start by July 1<sup>st</sup> to be considered for priority placement for the Head Start 2018-19 school year. All others will be processed and put on waitlist for next available opening.

Kawerak Head Start/Early Head Start Staff and Kawerak Child Care Services are available to assist you with completing the application.

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