

KAWERAK POSITION DESCRIPTION

DIVISION: Children and Family Services
JOB TITLE: Culture and Language Immersion Specialist
POSITION STATUS: Regular, Full-Time
EXEMPT STATUS: Non-Exempt
PAY SCALE GRADE: 13-14-15
SUPERVISOR: Child Development Services Manager

The Culture and Language Immersion Specialist will administer, direct, develop, and implement innovative strategies that cultivate Language and Culture Immersion in Early Childhood Education Programs throughout the Bering Strait Region to include, but not limited to: Child Care, Head Start, Early Head Start and Home Provider Programs.

BRIEF SUMMARY OF JOB RESPONSIBILITIES:

- 1) Develops age appropriate resources to support and implement culture-based curriculum for delivery within a classroom and or child care center setting.
- 2) Research, advocate for and promote the development, implementation and sharing of culture-based curriculum that focuses on students' Inuit identity.
- 3) Promote Inuit language education throughout the service areas, including but not limited to: Child Care Center, Early Headstart, Headstart and Home Providers.
- 4) Models developmentally appropriate language and cultural immersion teaching skills for classroom teachers on a rotating schedule.
- 5) Must facilitate with Elder and/or student worker(s) when available.
- 6) Advocates for the implementation of locally produced Inuit educational resources within the classrooms and child care settings.
- 7) Create original language resource teaching tools including props, costumes, and handouts to aid in language instruction.
- 8) Supports and engages in cultural activities revolving around the Cultural Department and its staff.
- 9) Assist with implementing the goals, objectives and performance standards of the Head Start/Early Head Start Child Care Programs.
- 10) Attend and /or facilitate training and meetings as required, including on occasion evenings and weekends and travel as necessary.
- 11) Other duties as assigned by the Child Development Services Manager.

QUALIFICATIONS:

- 1) Associates Degree in the fields of Education, Alaska Native Languages or Studies, Rural Development, Psychology, Social Work, or related field preferred. Two years of responsible work experience may substitute for education on a year for year basis. Candidates without an Associates Degree must demonstrate a willingness to obtain their degree within a reasonable timeframe.
- 2) Two (2) years of teaching experience preferred.
- 3) Fluency in Inupiaq, Siberian Yupik, or Central Yupik preferred. Preferred knowledge about the Bering Strait Region and its people.
- 4) Must possess strong writing, communication, presenting, and organizational skills.
- 5) Must be self-motivated, dependable and able to work with minimum supervision.
- 6) Must be willing and able to work with small children, in various environments.
- 7) Computer, keyboarding and office skills required. Knowledge of Microsoft Word, Excel, Windows, and internet skills required.
- 8) Ability to work effectively with people from a variety of backgrounds.
- 9) Able to maintain strict client confidentiality.
- 10) Driver's license is preferred.
- 11) Must complete an annual TB screening. Must complete and submit a work physical upon hire and every five years after hire.
- 12) Must be willing and able to travel.
- 13) This position is a Covered Position subject to all requirements of the Alaska Barrier Crimes Act AS 47.05.310-47.05.390, 7 AAC 10.900-10.990, and to the Indian Child Protection and Family Violence Prevention Act, 25 USC 3201-3211 (ICPA). A background check clearance is required, including fingerprints, and the employee's name will be submitted to the Background Check Unit of the State of Alaska Department of Health and Social Services and entered into their central registry. Barrier Crimes Act and ICPA requirements apply and must be complied with at all times in order to remain in the position.